

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

October 12, 2004 Meeting, 11:00 a.m.
EOC Conference Room, 1st Floor, Mason Building

SECTION I. AGENCY CONTRACTS

Requests approval of the following:

1. DEPARTMENT OF COMMUNITY HEALTH

- | | | |
|----|---|---|
| 1) | Public Sector Consultants
Lansing, MI | \$ 15,000.00 Amendment
\$ 37,500.00 New Total
100% Federal
Funding for the early
childhood comprehensive
systems |
| 2) | Great Lakes Inter Tribal
Council
Lac Du Flameau, WI | \$ 168,677.00 Total
100% Federal
Grant agreement to provide
funding for continued public
health and bio-terrorism
technical planning support |
| 3) | J & C Nationwide
Murray, UT | \$ 500,000.00 Total
100% State Restricted
Provide funding for
specialized psychiatric
services to prisoners/patients
of the Eastern, Central and
Western region prison-based
mental health services and the
Huron Valley Center |
| 4) | National Health Resources,
Inc.
Lansing, MI | \$ 500,000.00 Total
100% State Restricted
Provide funding for
specialized psychiatric
services to prisoners/patients
of the Eastern, Central and
Western region prison-based
mental health services and the
Huron Valley Center |

1. DEPARTMENT OF COMMUNITY HEALTH continued

- | | | |
|----|---|---|
| 5) | Manpower
Ann Arbor, MI | \$ 100,000.00 Total
100% State Restricted
Provide funding for
psychiatric services to
prisoners/patients of the
Eastern region prison-based
mental health services and the
Huron Valley Center |
| 6) | Staff Care, Inc.
Irving, TX | \$ 200,000.00 Total
100% State Restricted
Provide funding for
specialized psychiatric
services to prisoners/patients
of the Eastern, Central and
Western region prison-based
mental health services and the
Huron Valley Center |
| 7) | CompHealth
Salt Lake City, UT | \$ 200,000.00 Total
100% State Restricted
Provide funding for
specialized psychiatric
services to prisoners/patients
of the Eastern, Central and
Western region prison-based
mental health services and the
Huron Valley Center |
| 8) | Interim Physicians, Inc.
Atlanta, GA | \$ 100,000.00 Total
100% State Restricted
Provide funding for
specialized psychiatric
services to prisoners/patients
of the Eastern, Central and
Western region prison-based
mental health services and the
Huron Valley Center |

1. DEPARTMENT OF COMMUNITY HEALTH continued

- | | | |
|-----|---|---|
| 9) | Psychiatrists Only
Atlanta, GA | \$ 100,000.00 Total
100% State Restricted
Provide funding for
specialized psychiatric
services to prisoners/patients
of the Eastern, Central and
Western region prison-based
mental health services and the
Huron Valley Center |
| 10) | Medical Doctor Associates,
Inc.
Norcross, GA | \$ 100,000.00 Total
100% State Restricted
Provide funding for
specialized psychiatric
services to prisoners/patients
of the Eastern, Central and
Western region prison-based
mental health services and the
Huron Valley Center |
| 11) | Northern Clinical and
Diagnostic Associates
Ludington, MI | \$ 90,000.00 Total
100% State Restricted
Agreement to provide funding
for specialty health care
personnel to provide services
to the prisoners/patients in
the Michigan Youth
Correctional Facility |
| 12) | Steven A. Myers, M.D.
Marquette, MI | \$ 176,000.00 Total
100% State Restricted
Agreement to provide funding
for psychiatric services to
the prisoners of Marquette
Branch prison and area prisons
housing mentally ill prisoners |
| 13) | William H. Lixey
East Tawas, MI | \$ 100,000.00 Total
100% Federal
Agreement to provide funding
for specialized services for
statewide Smallpox exercises
held in Metro Detroit and
Wayne County |

1. DEPARTMENT OF COMMUNITY HEALTH continued

- | | | |
|-----|--|---|
| 14) | Michigan Protection and
Advocacy Service
Lansing, MI | \$ 107,000.00 Total
100% Federal
Grant agreement to provide
funding for legal advocacy to
persons living with HIV/AIDS
in the state of Michigan |
| 15) | Michigan Public Health
Institute
Okemos, MI | \$ 1,795,840.00 Amendment
\$ 21,254,838.00 New Total
67% Federal 32% State GF
1% Local
Grant agreement to provide
various community health
services |

2. DEPARTMENT OF CORRECTIONS

- | | | |
|----|--------------------------------------|---|
| 1) | Phillip Ray Newhouse
Jackson, MI | \$ 114,400.00 Total
100% General Funds
To provide Pharmacist services
at the Jackson Medical Complex |
| 2) | Thomas Novaloski, Jr.
Jackson, MI | \$ 114,400.00 Total
100% General Funds
To provide Pharmacist services
at the Jackson Medical Complex |
| 3) | Gary Omo
Jackson, MI | \$ 114,400.00 Total
100% General Funds
To provide Pharmacist services
at the Jackson Medical Complex |

3. DEPARTMENT OF HISTORY, ARTS, AND LIBRARIES

- | | | |
|----|--|--|
| 1) | Various Michigan Council for
Arts and Cultural Affairs
Grantees
(Listing on file) | \$ 8,180,100.00 Total
See listing for funding
Arts and Cultural Grants |
|----|--|--|

4. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

- | | | |
|----|--|---|
| 1) | Statewide Workforce
Development Boards
(Listing on file) | \$ 321,074.00 Amendment
\$ 65,881,627.00 New Total
100% Federal Funds - Temporary
Assistance for Needy Families
Additional funding to provide
education and training
opportunities to Work First
participants. The funding will
support the objectives of the
Work First Program |
| 2) | Statewide Workforce
Development Boards
(Listing on file) | \$ 940,344.00 Amendment
\$ 15,300,264.00 New Total
100% Federal Funds - Reed Act
Additional funding to provide
job readiness and job search
assistance to Work First
participants. The funding will
support the objectives of the
Work First Program |
| 3) | Lewis and Ellis, Inc.
Overland Park, KS | \$ 26,500.00 Total
100% State Restricted Funds
Contractor will provide a two-
day training seminar on
property and casualty loss
reserve analysis for
professional development and
continuing education for OFIS
staff |

5. DEPARTMENT OF NATURAL RESOURCES

- | | | |
|----|--|---|
| 1) | Snowmobile Trail Grants
(Listing on file) | \$4,597,455 Total
100% State Restricted
Grants to local snowmobile
clubs for the grooming and
maintenance of the State's
trails system |
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6. FAMILY INDEPENDENCE AGENCY

1)	Michigan State University C.S. Mott Group East Lansing, MI	\$ 278,000.00 \$ 414,010.34 100% Federal Earned Income Tax Credit Pilot program	Amendment New Total
2)	Michigan 4C Association Lansing, MI	\$ 13,670,637.00 100% Federal Provide technical assistance to the 4C regional office	Total
3)	Lutheran Child & Family Service Bay City, MI	\$ 166,500.00 100% Federal Home-based supportive services	Total
4)	Community Counseling and Mentoring Services Port Huron, MI	\$ 101,424.00 100% Federal Parenting Education Group Classes (enrollment/outreach)	Total
5)	Family and Children Services Kalamazoo, MI	\$ 267,662.25 100% Federal Child Protection	Total
6)	Charlevoix Emmet Intermediate School District Charlevoix, MI	\$ 75,000.00 100% Federal Child Protection	Total
7)	County Board of Commissioners Tawas City, MI	\$ 312,850.00 \$ 331,146.00 66% FFP/34% County Child support order	Amendment New Total
8)	County Board of Commissioners Port Huron, MI	\$ 71,722.00 \$ 1,817,142.00 66%FFP/34% County Child support order	Amendment New Total
9)	Jill M. Butryn, M.D. Interlochen, MI	\$ 243,360.00 100% Federal Social Security Administration Disability Claims review	Total

6. FAMILY INDEPENDENCE AGENCY continued

10)	Various Delinquency Prevention Services Providers (Listing on file)	\$ 1,620,000.00 Total 100% Federal Delinquency Prevention
11)	Orchards Children's Services Southfield, MI	\$ 501,024.00 Total CSPP 46%/CPCP 44% Families Together Building Solutions program
12)	Various Delinquency Prevention Services Providers (Listing on file)	\$ 1,500,000.00 Total 100% Federal Delinquency Prevention
13)	Benzie County Board of Commissioners Beulah, MI	\$ 78,325.80 Total 100% Federal Experiential Learning Opportunity
14)	Northern Family Intervention Gaylord, MI	\$ 297,942.78 Total 100% Federal In-home services to at-risk minor children
15)	Community Mental Health for Central Michigan Mt. Pleasant, MI	\$ 10,000.00 Amendment \$ 130,000.00 New total 100% Federal Wraparound Coordination
16)	Highfields, Inc. Onondaga, MI	\$ 209,925.39 New Total 100% Federal Wraparound Coordination

SECTION II. DMB CONTRACTS

Requests approval of the following

NEW CONTRACTS

7. DEPARTMENT OF ENVIRONMENTAL QUALITY

- | | | |
|----|---|---|
| 1) | The Board of Regents of the
University of Wisconsin
Madison, WI | \$ 34,995.00 (1 Yr, 6 Mos)
100% Federal Funds
761R5200005 Trace Metals
Measurements and Organic Carbon
Speciation |
|----|---|---|

8. DEPARTMENT OF INFORMATION TECHNOLOGY

- | | | |
|----|--|---|
| 1) | left blank intentionally | |
| 2) | left blank intentionally | |
| 3) | left blank intentionally | |
| 4) | left blank intentionally | |
| 5) | ISA Information Systems, Inc.
Arlington, VA | \$ 67,260.48 (2 Years)
100% General Funds
084R5200012 Hardware
Maintenance Renewal |

9. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

1)	The Thompson Group Lansing, MI	\$ 57,850.00 (4 Months) 100% Federal Funds 641R5200024 Consultant for Federal Reporting and Database Maintenance for the Employment Service Agency
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10. DEPARTMENT OF MANAGEMENT AND BUDGET

1)	OCE Printing Systems USA Boca Raton, FL	\$ 84,000.00 (One-Time) Funded by Rates 071R4001442 Maintenance Agreement for Print and Graphic Services
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11. DEPARTMENT OF TREASURY

1)	Patrick Suboski Rapid City, MI	\$ 59,200.00 (One-Time) 100% General Funds 271R5200001 Management Training Consultant in Nine Northern Michigan Counties
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CONTRACT CHANGES/EXTENSIONS

12. DEPARTMENT OF COMMUNITY HEALTH

1)	SWM Systems, Inc. Kalamazoo, MI	\$ 236,279.25 Amendment \$ 900,559.25 New Total 100% Federal Funds 071B2001260 Inspection and Certification Services
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13. DEPARTMENT OF CORRECTIONS

1)	Gordon Food Service Grand Rapids, MI	\$ 66,425.98 Amendment \$ 265,703.91 New Total 100% General Funds 071B2001111 Frozen and Non- Frozen Juices for the Upper Peninsula
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14. DEPARTMENT OF ENVIRONMENTAL QUALITY

- 1) left blank intentionally

15. DEPARTMENT OF INFORMATION TECHNOLOGY

- 1) Douglas Associates, Inc. \$ 155,866.00 Amendment
Battle Creek, MI \$ 2,197,504.00 New Total
100% Federal Funds
071B0000241 Consulting Services

16. DEPARTMENT OF MANAGEMENT AND BUDGET

- 1) Gabriel, Roeder, and Smith \$ 1,077,000.00 Amendment
Bethesda, MD \$ 3,626,820.00 New Total
100% Restricted Funds
071B8000889 Health Care
Consultant for the Michigan
Public School Employees
Retirement System

17. DEPARTMENT OF TRANSPORTATION

- 1) Thomas E. Lehman \$ 5,864.32 Amendment
Detour Village, MI \$ 29,969.54 New Total
100% Restricted Funds
071B1001460 Janitorial and Lawn
Maintenance for Detour Roadside
Park

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

18. DEPARTMENT OF STATE

- 1) Gina Cabrera \$230.40

The claimant (03-SAB-167) requests \$230.40 reimbursement for impoundment of her vehicle due to a Secretary of State error. The Department recommends approval of this claim.

- 2) Francesca Carnovale \$160.00

The claimant (03-SAB-163) requests \$160.00 reimbursement for impoundment of her vehicle due to a Secretary of State error. The Department recommends approval of this claim.

- 3) Morgan Kenneth Carter \$999.99

The claimant (03-SAB-145) requests \$999.99 reimbursement for legal cost and lost income that resulted from a citation issued to the claimant for not having a valid automobile registration and not having a proper plate. However, it is not clear that the claimant's costs were the result of a Department error. The customer completed the transactions that he intended to conduct in the branch on the day in question. The additional registration tab was not part of these transactions but part of a separate voided transaction related to another customer. Thus, a simple inspection of the document would have shown that the tab was not for the claimant's vehicle. The Department recommends denial of this claim.

- 4) Marsha Clark \$ 27.00

The claimant (04-SAB-117) requests \$27.00 reimbursement for a stop payment fee due to a check lost by staff. The Department recommends approval of this claim.

- 5) John Dalsis \$396.00

The claimant (04-SAB-096) requests \$396.00 reimbursement for towing & storage charges, lost wages, and winching out of a ditch incurred as a result of Department of State error. The Department recommends approval of \$326.00 for towing and storage and lost wages only.

18. DEPARTMENT OF STATE continued

- 6) James Gearhart \$738.98

The claimant (03-SAB-161) requests \$738.98 reimbursement for costs incurred as a result of the impoundment of the claimant's vehicle due to an error by the Department. Claimant wanted to be reimbursed for the loss of his vehicle for two days, but he did not sustain a monetary loss so reimbursement is not recommended. Claimant also wanted to be reimbursed for registration fees during the time that his registration was cancelled. Claimant owed the State of Michigan for the registration during that time, and now the error has been corrected so no reimbursement is due. The Department recommends approval of \$381.00 for one day's wages and towing and storage.

- 7) James Haan \$298.00

The claimant (04-SAB-103) requests \$298.00 reimbursement for costs incurred allegedly as a result of Secretary of State error. The Secretary of State did err when the clerk overlooked the need to obtain a lienholder's release since Mr. Haan had been written in as the secured party. If a signed release was not presented to the clerk, then Mr. Haan should have been noted on the new title as the first secured party and he was not. This, however, does not make the DOC liable to pay the remainder of money still due to Mr. Haan from the buyer. This is a civil matter between two contracting parties. The DOS is reimbursing Mr. Haan \$8.00 for the title transfer. The Department recommends denial of this claim.

- 8) Andre J. Hardy \$130.00

The claimant (03-SAB-077) requests \$130.00 reimbursement for towing and impound charges due to his Michigan drivers license being suspended. While Mr. Hardy did have a valid Indiana license, this does not allow him to legally drive in Michigan. The Department recommends denial of this claim.

18. DEPARTMENT OF STATE continued

9) Annette Pinder (Unspecified)

The claimant (03-SAB-132) requests an unspecified amount for lost wages and loss of her job and apartment after she was arrested allegedly due to a Secretary of State issuing her a temporary license that was not valid. The Department recommends denial of this claim because other factors caused claimant's arrest.

10) Marybeth Robb \$ 68.00

The claimant (04-SAB-097) requests \$68.00 reimbursement for mileage to the UCC office and an original birth certificate she filed with the Uniform Commercial Code Office. Claimant made the trip of her own accord and is not due mileage for the trip. The birth certificate is not a requirement for the type of filing claimant filed and there is no proof she sent an original. The Department does not return paperwork provided with a filing; therefore, the Department recommends denial of this claim.

11) Brian D. Schaf \$280.00

The claimant (04-SAB-121) requests \$280.00 reimbursement for towing and storage charges incurred as a result of Secretary of State error. The Department recommends approval of this claim.

12) Mendolyn Scott \$410.00

The claimant (04-SAB-105) requests \$410.00 reimbursement for auto repair work that was done poorly. The claimant is asking the Department of State for this as the auto repair shop has now gone out of business. The Department recommends denial of this claim because the State is not negligent.

13) Karen Steiner \$105.00

The claimant (04-SAB-116) requests \$105.00 reimbursement for towing and storage charges as a result of Department of State error. The Department recommends approval of this claim.

18. DEPARTMENT OF STATE continued

14) Gregory Tomek \$165.00

The claimant (02-SAB-155) requests \$165.00 reimbursement for his vehicle impounded, allegedly due to Secretary of State error by not transferring his license plates. The Department recommends denial of this claim, as no legal transfer of the plates exists.

19. DEPARTMENT OF TRANSPORTATION

1) Deborah Jiles \$620.28

The claimant (04-SAB-131) requests \$620.28 reimbursement for damage to her vehicle caused by a malfunctioning garage door. The Department recommends approval of this claim.

2) Stephanie Neely \$126.20

The claimant (04-SAB-130) requests \$126.20 reimbursement for damage to her vehicle after hitting a pothole. The Department hired B and Z Company, Inc. to repair storm drains on I-94 Business Loop and Main Street. A 10-foot by 10-foot opening in the pavement was cut and filled with gravel. The intersection was opened to traffic and paving was scheduled within three to four days. Potholes developed in the gravel prior to paving. An investigation further revealed that the Coloma Maintenance Garage and B and Z Company had joint responsibility to keep this pavement open and in a safe condition for travel. The Department accepts 50% responsibility for the damage. B and Z sent the Department a check for 50% of the damage cost. The Department recommends approval of \$51.20 for their share of the damage cost.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

20. DEPARTMENT OF CORRECTIONS

Requests permission to dispose of unclaimed and abandoned prisoner property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

Florence Crane Correctional Facility, 9/29/2004
Saginaw Correctional Facility, 9/29/2004
West Shoreline Correctional Facility, 9/29/2004

21. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes. In this instance, the Department has not been repaid in full. This discharge of lien is being requested based on a legal opinion. The Department is requesting permission from the Board to discharge the following lien:

\$ 318.79 at 01784 Mountain Road, East Jordon, MI

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

S U P P L E M E N T A L A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

October 12, 2004 Meeting, 11:00 a.m.
EOC Conference Room, 1st Floor, Mason Building

SECTION I. AGENCY CONTRACTS

Requests approval of the following:

1s. DEPARTMENT OF COMMUNITY HEALTH

Lutheran Social Services
of Michigan
Detroit, MI

\$ 64,712.00 Total
100% State GF
Grant to provide proactive
review/planning, facilitate in-
home services for children with
intense medical and or health
needs & children with emotional
disturbance who without support
would be placed in institutions

2s. DEPARTMENT OF MANAGEMENT AND BUDGET

The Staubach Company
Southfield, MI

No direct State cost
To identify and implement best
practices to consolidate and
cut space costs; increase
department operational
efficiencies; project future
trends and space needs; and
determine alternative means for
disposition of State surplus
property

SECTION II. DMB CONTRACTS

Requests approval of the following

NEW CONTRACTS

3s. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

- | | | |
|----|-----------------------------|---|
| 1) | John Anderson
Coloma, MI | \$ 31,500.00 (1 year)
100% Federal Funds
641R5200013 Energy Evaluation/
Technical Assistance to the
Energy Office and Rebuild
Michigan Energy Services |
| 2) | G Energy
Jenison, MI | \$ 33,000.00 (1 year)
100% Federal Funds
641R5200014 Energy Evaluation/
Technical Assistance to the
Energy Office and Rebuild
Michigan Energy Services |

4s. DEPARTMENT OF MANAGEMENT AND BUDGET

- | | | |
|--|--|---|
| | Mercury Associates
Gaithersburg, MD | \$ 220,628.00 (8 months)
100% Vehicle and Travel
Services Restricted funds
071I4001404 Fleet Management
Consulting Services |
|--|--|---|

CONTRACT CHANGES/EXTENSIONS

5s. DEPARTMENT OF COMMUNITY HEALTH

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| | Sodexo, Inc.
Ypsilanti, MI | \$ 350,000.00 Amendment
100% GF/GP
071B0000728 Food Service for
Huron Valley Center and Center
for Forensic Psychiatry |
|--|-------------------------------|--|

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.